CIA LETTERHEAD

1 4 FEB 1977

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Mrs. Helen McEwan, Program Director
Software Exchange Program (CPSS)
Automated Data and Telecommunication Services
General Services Administration
Washington, D. C., 20405

Dear Mrs. McEwan:

In a letter to Mr. John F. Blake, Deputy Director
for Administration, Central Intelligence Agency, dated
January 14, 1977, Mr. Puckorius asked the Agency to
designate a representative for liaison with GSA on matters
pertaining to the Software Exchange Program. The CIA
representative is:

STATINTL

Mr. █████████████
Office of Data Processing
Room: 2D0105
Central Intelligence Agency
Washington, D. C., 20505   STATINTL
Telephone: 703-351-4011
IDS Number: 143-40█████████████

Chief, Management Staff
Office of Data Processing

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UNITED STATES OF AMERICA
GENERAL SERVICES ADMINISTRATION

Automated Data and Telecommunications Service
Washington, DC 20405

JAN 14 1977

Mr. John F. Blake
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Blake:

Public Law 89-306, the "Brooks Act," gives the Administrator of General
Services authority for a wide range of functions regarding Federal
agency use of Automatic Data Processing (ADP) in support of their missions.
One of these functions is to provide for the most efficient and effective
utilization of ADP resources. Over the last few years, the General
Accounting Office (GAO) has been urging the General Services Administration
(GSA) to take the lead in the establishment of a Federal Software Exchange
Program. In two reports to Congress, GAO recommended GSA as the appro-
priate agency to develop a Federal software inventory for use by Govern-
ment agencies in sharing computer systems and programs.

As a result of this strong impetus, and to fulfill one of the primary
obligations of GSA under the provisions of the Brooks Bill and related
OMB Circulars, GSA has initiated the Software Exchange Program (SEP)
for the collection and dissemination of Government-owned common use
software. In the establishment of the SEP, GSA published a Government-wide
regulation (FPMR 101-32.16) in the Federal Register of February 25, 1976.
This regulation provides for interagency sharing of computer programs and
systems through the development of an inventory of available Government
software which agencies can use to find computer programs to meet their
requirements.

The Federal Software Exchange Center (FSEC) has been established at the
National Technical Information Service of the Department of Commerce to
coordinate the functions involved in the collection, processing and dis-
semination of the software. Thereby, the FSEC has become the central
point of contact for Federal agencies that seek software information. It is
also the organization to which Federal agencies report software summaries
for publication in the Federal Software Exchange Catalog.

The first volume of the Federal Software Exchange Catalog, containing software summaries submitted by the agencies, will be available for distribution to subscribers in January 1977. Instructions for ordering subscriptions are enclosed.

The SEP is an evolutionary program. To meet its objectives, agencies should not only participate in the program as required by the regulation, but should also contribute recommendations to improve it.

We welcome your suggestions concerning this program and request that you designate a representative from your agency to provide continuing liaison with GSA for the purpose of implementing and maintaining a viable software inventory and developing a truly effective Software Exchange Program. Your assignment of an agency representative for liaison with GSA should be provided to:

> Mrs. Helen McEwan, Program Director
> Software Exchange Program (CPSS)
> Automated Data and Telecommunication Services
> General Services Administration
> Washington, DC 20405
> Telephone: 566-1120

Your support of the SEP is greatly appreciated. We anticipate that the program will achieve significant savings for individual agency activities and to the Federal Government.

Sincerely,

T. D. PUCKORIUS
Commissioner

Enclosure

ADTS Reports...

Published By: **Agency Services Division**
Central Office

Address 18th & F Streets, NW
Washington, DC 20405

Date December 1976

Telephone 202-566-1120

Federal Software Exchange Catalog Available

The General Services Administration, Automated Data and Telecommunications
Service has announced that the first volume of the Federal Software
Exchange Catalog will be available for subscription distribution in
January, 1977. This catalog supports GSA's new Software Exchange
Program which was formally announced in the Federal Register, February 25,
1976, through publication of Property Management Regulation (FPMR)
Amendment E 180 (FPMR 101-32.16).

The Software Exchange Program provides for gathering the most
versatile and efficient Federal common use software systems currently
in use and making them available to every Federal ADP installation.
FPMR subsection 101-32.1608 requires all ADP units to screen the Software
Exchange Catalog for appropriate programs before initiating new software
development.

The Fiscal Year 1977 Federal Software Exchange Catalog will be com-
prised of three cumulative volumes and is available on a subscription
basis for a $75.00 charge. The 'abstracts contained in the catalog
provide the user with a short summary of the software's purpose. Also
included are significant factors such as processing mode, computer
manufacturer and model, operating system, programming language(s),
input/output media, memory requirements and the prices for obtaining
the software and documentation. The catalog contains abstracts of
systems, programs and subroutines written in a wide range of computer
languages for a wide variety of hardware, covering numerous application
areas.

Requests for catalog subscriptions should be sent to the Federal
Software Exchange Center (FSEC), 5285 Port Royal Road, Springfield,
VA 22161. The requests must be accompanied by a complete mailing
address, and either a properly authorized purchase order made out to
GSA or a check made payable to GSA.

Eligibility Policy Established

The following policy has been established concerning the eligibility of certain organizations and activities to participate in the Software Exchange Program (SEP). All Federal agencies, as defined for purposes of the Brooks Act are eligible and required to participate under FPMR 101-32.16.

State and local governments will be eligible to participate under the Intergovernmental Cooperation Act of 1968 and GSA's implementing regulations, FPMR 105-50.202.5.

Cost reimbursement contractors will be eligible to participate under the current GSA's regulation, FPR 1-5.9, which authorizes cost reimbursement contractors to utilize GSA sources of supply when the contracting agency so authorizes in writing.

Federally funded activities not falling within one of the above categories will be reviewed on a case-by-case basis to determine whether or not such activities qualify to participate in the Software Exchange Program.

State and local governments, cost reimbursement contractors and Federally funded activities requesting the services, including the catalog, provided by the SEP must first contact the General Services Administration for information concerning participation procedures. Please direct all correspondence to:

> Mrs. Helen McEwan
> Software Exchange Program Director
> GSA/CPSS
> 18th & F Streets, NW
> Wahington, DC 20405
> Phone 202-566-1120